

## Edison High School Booster Meeting Minutes February 5, 2019

Present: Kristyna Meyer, Carylin Waterval, Tracy Brown, Tina Schulz, Paul Trimmer, Jennifer Jarmin, Giovana Pardo, Tessa McDowell, Ginger White, Greg Dombrowski

Meeting called to order 6:59pm

1. January meeting minutes were approved as submitted, with amendments noted below.
  - a. Amend to show next meeting was held 2/5 (not 2/6)
  - b. Amend to show Tracy is not in charge of Google Forms
  
2. DSA Update, Greg Dombrowski
  - a. Wrestling won the district.
  - b. Spring schedules were provided as a hand out.
  - c. Spring sports tryout are February 18, regardless that this President's Day holiday.
    - i. The times and locations are not yet determined.
    - ii. Greg will share this with Tracy to include in the weekly Booster message.
  - d. Dugout Renovation:
    - i. Paul Scott stopped by Greg's office to provide an update on the dugout renovation.
    - ii. Intention was to start in mid-January, but because of the condition of the foundation, they had to do a site inspection.
    - iii. Construction is now scheduled for spring break.
    - iv. Baseball dugouts will get the TJ model of the dugouts.
      1. Funds are secured through FCPS.
    - v. This renovation is currently intended for baseball only.
      1. Greg informed Mr. Sneed that if softball isn't included, Title 9 complaints will be filed.
      2. He informed Greg that they have already filed work order for softball dugouts.
        - a. The request will be for a re-build.
    - vi. Jennifer to write an update on the status of this work.
      1. She will send to Greg & Kristyna for approval, then send to the January stakeholders.
      2. Tracy to then send to our booster community.
  
3. Finance Update, Paul Trimmer
  - a. Paul shared current bank balances and team accounts.
  - b. Athletic Honor Roll
    - i. Balance sheet should show the academic awards allocations.
    - ii. Kristyna asked for the fall and winter teams.

1. Spring sport students will be determined on 3rd quarter grades.
  - c. Field maintenance payment will be sent in March
    - i. This money has already been allocated in the budget.
  - d. Paul provided a report that showed year over year comparison (2018 – 2019)
    - i. We are about \$1000 ahead of where we were last year.
    - ii. Members present found this report very helpful.
4. Bingo, Kristyna Meyer
- a. Baskets/Raffles:
    - i. Baseball will do a tailgate basket.
      1. Adam Wells will coordinate.
    - ii. Additional raffle and prizes are being solicited.
  - b. Promotion:
    - i. Flyers will be put on cafeteria tables the week before.
    - ii. Bingo posters have been put in school hallways.
    - iii. Messaging has been sent to Susan Tyson, but has not been included in the News You Choose weekly messages.
      1. Greg will follow up to make sure these messages are being posted.
    - iv. It was requested to promote Bingo in the school news show.
      1. Tracy will send the info to Greg.
  - c. Registration and Supplies:
    - i. Pre-registration is slow.
    - ii. Most registrations will come in the week before.
    - iii. No additional items will need to be purchased for bingo inventory.
      1. There is enough inventory excess left from last year.
    - iv. Bingo goal is to raise money for the scholarship fund.
  - d. Onsite Help
    - i. Leadership students will be working registration check-in, Bingo card verification, and concessions.
    - ii. Booster board members will be notified if additional help is needed.
5. TAG Day: Jennifer Jarmin
- a. Jennifer handed out Tag Day planning document that outlines status to date; she is transitioning responsibilities due to work commitments.
    - i. Timeline shows suggested assignments.
    - ii. Grocery stores, besides Kingstown Giant, are confirmed.
      1. Phone calls to store managers the week before identifying adult who will be onsite is recommended.
    - iii. Online registrations have been divided into drivers and student athletes.
      1. Google Forms will be used – access will be given to Tracy and Krystina.
    - iv. Messages to the coaches are drafted.
      1. Tracy will work with Greg to distribute messages.
    - v. Kristyna will host meeting the week before to assign neighborhoods.
      1. Michele and Carylin have assembled envelopes and will take lead on assignments.
    - vi. Kristyna is taking lead on T-shirts.
      1. A sponsor is being solicited to support the purchase of the shirts.

6. Other Business

- a. Scholarship online form has been created.
  - i. Jennifer will work with Ginger.
  - ii. This work will start after TAG day.
- b. Booster blast:
  - i. Should we consider expanding distribution of this messaging?
  - ii. Only 80 people are opening these messages.
    - 1. Make the messages public?
  - iii. It was agreed to send newsletters through other platforms like Twitter

Meeting adjourned: 8:05pm

Next meeting: March 4