

## Edison High School Booster Meeting January 14, 2019

Present: Kristyna Meyer, Carylin Waterval, Tracy Brown, Tina Schulz, Paul Trimber, Jennifer Jarmin, Darlene McCoy, Ginger White, Tom Meyer, Ella Meyer (Leadership Class)

Meeting called to order at 7:00pm

1. November minutes approved as submitted.
2. Other Operational Discussions
  - a. Monthly financial reports should include year upon year comparison
  - b. Financial Process
    - i. Create a check & balance process for reviewing financial records in a timely way.
      1. Treasurer will reconcile bank statement to the check book monthly and submit to Booster President for review.
      2. The board secretary should have access to the financial records via QuickBooks.
        - a. Paul to create a login to QuickBooks for Jennifer to have access before next meeting.
3. Concession Coolers Purchase
  - a. Kristyna Meyer reported for Michele Bessenger.
  - b. Coca Cola has notified Boosters that we are using their coolers in our concession stands, but not using their services.
    - i. Coke's requirement was a purchase of 10 cases of sodas, per month per cooler (at their prices.)
    - ii. Our current soda purchasing is through our buyer (Darlene McCoy) at BJ's.
      1. We cannot compare the ROI on purchasing sodas from BJ's to buying them thru Coke.
  - c. Michele has researched the cost of buying our own coolers and discontinuing our contract with Coca Cola.
    - i. Michele would like to purchase a 3-door cooler in the outside concession stand and two other 2-door coolers for the other stands.
      1. New cooler in the (main) outside concession stand will require minor carpentry work.
    - ii. After coolers are purchased, the contract with Coke will discontinue.
    - iii. Purchase price is \$5200 for all 3 coolers.
  - d. Board discussion included:
    - i. Concern about the need for a larger cooler in the main concession stand, as there are really only 2-3 nights of the year that it will be used.
    - ii. Used coolers will not come with service agreement or guarantee.
    - iii. Industry suggests that we go with new cooler with service agreements.

- 1. Repairs can be made through academy or HVAC community member.
- iv. Large cooler in outside (main) concession would be bigger and make space tighter for workers and other equipment.
- v. Board members recommend that we go with same-sized cooler, but will defer to Michele for the final decision.

- e. MOTION: Purchase new coolers for all (3) concession stands.
  - i. Purchase approval up to \$5200.
  - ii. Michele will provide board feedback on outdoor concession concerns.
  - iii. Board gives Michele final decision-making authority.
  - iv. This money will from Booster main equity account.
  - v. **Motion Passed.**

#### 4. Bingo

- a. Kristyna Meyer reported for Michele Bessenger.
- b. Bingo, February 23, kicks off the "Booster Week of Giving"
  - i. This is the weekend before TAG day.
- c. TAG day link will be open, we will be marketing through the Booster website, emails and social media, through local elementary schools and at the fire station.
- d. Bingo hours are 6:00pm – 9:00pm.
- e. Registration form has been updated.
- f. Pricing is the same.
- g. Pre-ordering pizza will be available.
  - i. Chick-Fil-e will also be available to purchase on site.
- h. Flyer is updated and ready to distribute
- i. Michele is working on prizes.
  - i. She is maintaining a spreadsheet of team baskets.
  - ii. Greg sent message to coaches about team baskets.
- j. There are 6 bingo callers signed up.
- k. Raffle tickets will be available to purchase at the door.
- l. Ella Meyer will go to Leadership class to confirm their help with Bingo.
  - i. Last year, Leadership students worked concessions, set up, helped with Bingo verification, and clean up.
  - ii. Students will get service hours and raffle tickets for ANGP.

#### 5. TAG Day

- a. Jennifer to have forms and tickets printed and to Michele & Carilyn by end of January.
- b. Tina and Kristyna will be on-site leads.
- c. Tracy will be lead on communications and will help with Google forms (but needs training and access.)
- d. Ginger offered to help with printing TAG day flyers.

#### 6. Other Business:

- a. Academic Award: All varsity teams that have a cumulative average of 3.5 or above are awarded \$50 from boosters. This to be announced at the varsity awards.

Next meeting: February 5-- Main focus on TAG Day.

Meeting Adjourned 8:10pm